

Minutes of the 12th IQAC Meeting

Venue: ACET Board Room

Date & Day: 18.07.2026, Saturday

Time: 09.30 AM to 04.30 PM

1. Campus Infrastructure and Student Facilities

- The need to enhance the campus infrastructure and student amenities was discussed.
- It was resolved to install display boards across the campus to showcase student achievements, institutional accomplishments, and important notices.
- Wifi facilities to be enables all through the campus

2. Skill Development and Student Activities

- The importance of providing a continuous platform for students' skill development was emphasized.
- It was resolved that each class should maintain a weekly Skill Display Board to exhibit students' technical and extracurricular achievements.
- Students were encouraged to actively participate in technical presentations, coding competitions, innovation activities, and weekend project-based learning.
- It was resolved to prepare audio and video presentations of important meeting minutes and institutional initiatives and share them with students to enhance awareness and engagement.

3. Alumni Engagement

- The establishment of local Alumni Chapters in different regions was discussed to strengthen alumni engagement.
- Alumni participation in institutional development and student welfare initiatives was encouraged.
- The proposal to establish an Alumni Block as a future infrastructure development initiative was discussed.
- Alumni support through small-scale contributions for the development of student facilities such as restrooms, toilets, and dressing rooms was explored.

- It was resolved to include the activities and achievements of Alumni Chapters in the Annual Report.

4. Sports and Student Participation

- Funding opportunities available through the Ministry of Youth Affairs and Sports were discussed.
- Students were encouraged to participate in national and international sports events, technical competitions, and academic activities.
- The possibility of establishing a Driving Club along with consultancy support was explored.
- Collaboration with professional bodies and student chapters such as IEEE, the Institution of Engineers (India) [IEI], the Computer Society of India (CSI), and other professional societies was recommended to strengthen student development activities.

5. Research and Development (R&D)

- Faculty members were encouraged to submit research project proposals to funding agencies.
- Financial assistance for research projects, subject to the approval of the Principal and the Management, was discussed.
- It was resolved that a Research Committee would scrutinize all project proposals before forwarding them for approval.
- Eligible faculty members were encouraged to submit proposals to the University for recognition as Ph.D. Research Supervisors.
- The need to enhance the quality and quantity of research publications was emphasized.
- Faculty members were advised to utilize plagiarism detection software and open-access research resources to improve research quality and publication standards.

6. Intellectual Property Rights (IPR) and Patents

- The need to organize awareness programmes on Intellectual Property Rights (IPR), copyrights, patents, trademarks, and design registration was discussed.
- It was resolved to conduct workshops on patent drafting and filing procedures.

- Faculty members and students were encouraged to prepare provisional patent applications with appropriate technical documentation, drawings, and supporting information.
- Institutional support through IPR consultants for patent filing and related activities was also discussed.

7. Internship, Placement, and Entrepreneurship

- Internship opportunities, industrial training, and fellowship programmes for students were reviewed.
- The placement performance target was discussed, with an average annual salary package benchmark of approximately ₹5.00 lakh.
- It was resolved to organize an HR Conclave to enhance students' employability skills and industry interaction.
- The institution shall strengthen Entrepreneurship Development Programmes (EDP) and Startup Incubation initiatives to promote innovation and entrepreneurial culture among students.

Other Important Points:

- It was resolved that all departments, cells, and committees shall prepare and present **error-free PowerPoint presentations** with accurate content, proper formatting, and professional quality.
- It was emphasized that the **outcomes of all events and activities** shall be documented systematically, with clear descriptions supported by quantitative evidence wherever applicable.
- It was resolved that the **result analysis** shall be presented in a detailed and comprehensive manner, clearly indicating pass percentage, grade-wise distribution, distinctions, university ranks (where applicable), and other relevant performance indicators.
- It was further resolved that **Key Performance Indicators (KPIs)** shall be identified and incorporated for all events and activities. The outcomes shall be presented using measurable parameters to effectively demonstrate the impact and achievement of the objectives.

Key Takeaways

- All departments shall initiate continuous skill development activities and maintain Weekly Skill Display Boards.

- The Alumni Association shall establish local Alumni Chapters and identify opportunities for alumni contributions towards institutional development.
- The Research and Development Cell shall prepare comprehensive guidelines for research project proposals, publication support, and funding opportunities.
- The Intellectual Property Rights (IPR) Cell shall organize awareness programmes and workshops on patents, copyrights, trademarks, and design registration.
- The Placement and Career Development Cell shall plan internship programmes, HR Conclaves, Entrepreneurship Development Programmes (EDP), and Startup Incubation activities.

Conclusion

The meeting concluded with a vote of thanks proposed by the IQAC Co-Coordinator. The members appreciated the valuable suggestions and resolved to work collectively towards the effective implementation of the resolutions, thereby ensuring continuous quality enhancement and institutional excellence.


18/07/2026

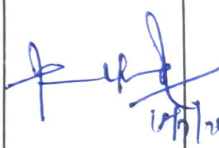
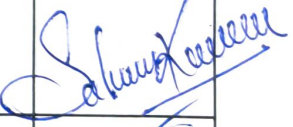
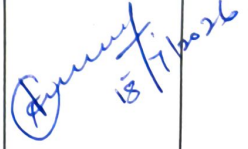
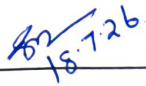
Dean – IQAC & Industry Relations

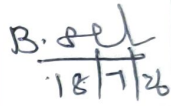

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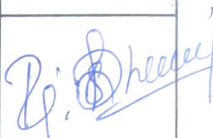
Principal

12th IQAC MEETING ATTENDANCE SHEET

DATE: 18.07.2026

S.NO.	NAME OF THE MEMBERS	DESIGNATION	POSITION IN QAC	SIGNATURE
1	Dr. S. Gurulingam	Principal	Chairperson	
2	Dr. J. Arawindhan	Chief Mentor – ACHARIYA World Class Education	Managing Director	
3	Dr. N. Alagumurthi	Professor and Former Head, Department of Mechanical Engineering , Puducherry Technological University	External Academic Expert	
4	Dr. K. Suresh Joseph	Professor & Head, Department of CSE, Pondicherry University	External Academic Expert	
5	Mr. R. Sathishkumar	Managing Director, Ignite Labs Pvt Ltd	Industry Expert	
6	Mr. K. Sriram	Administrative Director	Management Representative	
7	Dr. L .Ramachandrian	Director (C&P)	Management Representative	
8	Dr. G. Anand	Dean – IQAC & IR	Coordinator / Member Secretary	
9	Ms. S. Syamala Gowri	Head of the Department / S&H	Co-Coordinator	
10	Dr. S. Sridevi	Dean - R&D / IIC	Member	

11	Mr. F. D. Anfinston	Controller of Examination	Member	 13/7/26
12	Mrs. K. Shanmugapriya	Training and Placement Officer	Member	 13/7/26
13	Dr. K. Shoba	Head of the Department / ECE	Member	 13/7/26
14	Dr. A. Geetha	Head of the Department (i/c) / EEE	Member	 13/7/26
15	Dr. Poonguzhali	Head of the Department / CSE	Member	 21/7/26
16	Dr. Jeevitha . S	Head of the Department (i/c) / AI&DS _ M.Tech	Member	
17	Mrs. S. Rajalakshmi	Head of the Department (i/c) / AI&DS	Member	 21/7/26
18	Dr. S. Bhanuchandar	Head of the Department (i/c) / MECH	Member	 21/7/26
19	Mr. S. Rajendra Prasad	Head of the Department / Civil / Hostel Warden	Member	 13/7/26
20	Mr. D. Tamilselvan	Head of the Department (i/c) / IT	Member	 21/7/26
21	Dr. R. L. Mangayarkarasi	Head of the Department (i/c) / MBA	Member	
22	Ms Leena	Student (Girl / DS) - ECE	Member	 Leena .
23	Ms Deepika	Student (Girl / Hostel) – AI&DS	Student Representative / Member	 Deepika S

25	Mr Subash chandrabose	Student (Boy / DS) - EEE	Student Representative / Member	
26	Mr Dhamodharan	Student (Boy / Hostel) – CSE	Student Representative / Member	
27	Mr. S. Badrinath	Alumni – CSE	Alumni Representative / Member	
28	Ms. S. Aurthi Rasabarathe	Alumni - ECE	Alumni Representative / Member	
29	Mr. Banathkumar	Alumni	Alumni Representative / Member	
30	S.Karthikeyan F/O K. Jaiganesh	Parent – EEE	Parents Representative / Member	
31	Petronila Tony M/O Praveen G	Parent – AI&DS	Parents Representative / Member	