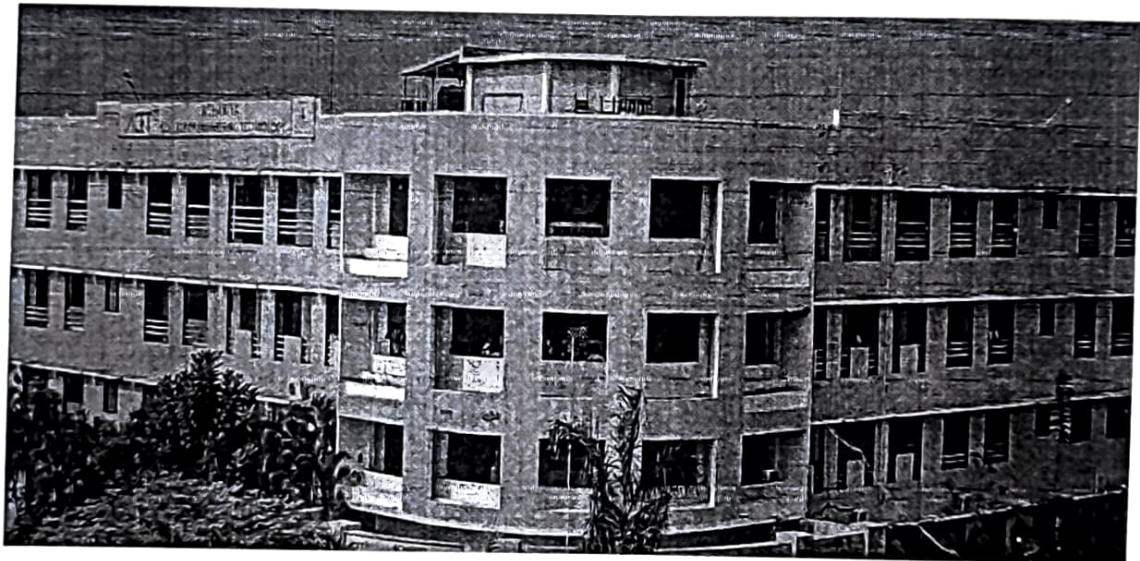


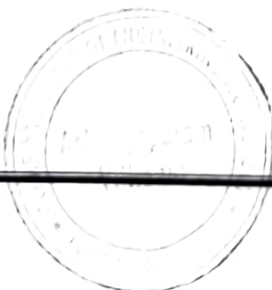


ACHARIYA
COLLEGE OF ENGINEERING TECHNOLOGY
(Approved by AICTE New Delhi & Affiliated to Pondicherry University)
An ISO 9001 : 2008 Certified Institution



FEEDBACK POLICY

Policy No	09
Issue No	01
No. of Pages	03
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FEEDBACK POLICY

"At Achariya College of Engineering and Technology, our commitment to delivering quality education and fostering a conducive learning environment is unwavering. To uphold this commitment, we have established a robust feedback mechanism that actively solicits input from a diverse array of stakeholders, including students, faculty members, employers, alumni, and professionals, on an annual basis. Feedback forms are disseminated to all stakeholders, and upon collection of responses, a comprehensive analysis is conducted. We carefully evaluate the feedback and invaluable suggestions provided, implementing necessary actions as warranted. Subsequently, a detailed action taken report is compiled and presented to the relevant authorities for further review and consideration."

FEEDBACK MECHANISM:

The below process will be followed every academic year for collection of feedback and analysis.

Feedback collected from the below stakeholders,

- Students
- Teachers
- Employers
- Alumni
- Professional
- Feedback is systematically gathered from various stakeholders, including students, teachers, employers, alumni, and professionals, ensuring a comprehensive understanding of the institution's performance and areas for improvement.
- Each year, stakeholder questionnaires are meticulously reviewed and updated through proper channels, ensuring relevance and effectiveness in capturing meaningful feedback.
- Utilizing Google Forms, feedback forms encompassing curriculum-based and ambiance-related questions are created, and unique links are generated for distribution to stakeholders.
- These feedback links are disseminated through the institution's website (www.acet.edu.in), providing stakeholders with easy access to the feedback process within specified timelines allocated for data collection.
- Stakeholders are requested to rate each question using a predefined scale (e.g., Excellent, Very Good, Good, Fair, Poor), with performance targets set at a threshold (e.g., 80% of responses falling under Excellent and Very Good).
- Feedback collected from stakeholders is consolidated and subjected to rigorous analysis. Department-wise and stakeholder-wise reports are generated, facilitating in-depth insights into strengths and areas needing improvement.
- The analysis reports are deliberated upon in department meetings, involving the department's Internal Quality Assurance Cell (IQAC) Coordinator. Necessary actions and strategies are devised based on the findings to address identified areas for enhancement and to uphold institutional standards.

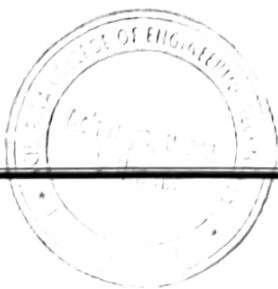



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Feedback Process	Remarks
Feedback Collection	Applicable to all courses and collected through google forms
Feedback Receiver	Head of the Department
Frequency of the collection	Once in a year
Metrics used for calculation	5-Excellent, 4-Very Good, 3-Good, 2-Fair, 1-Poor
Target	80% Excellent and Very Good
Action Taken/ Corrective Measures Taken	Below 80% and Suggestions provided in Comments


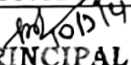
IMPLEMENTATION OF ACTION PLANS AND CORRECTIVE MEASURES:

- A dedicated committee has been established to strategize and implement initiatives outlined by the Internal Quality Assurance Cell (IQAC), ensuring systematic progress towards academic and developmental goals.
- Collaborations with the ICT Academy and companies under Memorandums of Understanding (MOUs) facilitate specialized training sessions, enriching students' understanding of contemporary technologies and industry practices.
- Each department conducts hands-on training sessions to foster practical skills and facilitate experiential learning, enhancing students' overall development.
- Soft skills training programs focusing on communication and interpersonal abilities are systematically conducted, aiming to equip students with essential skills for personal and professional success.
- Stakeholder feedback serves as a foundation for drafting suggestions and requisition letters addressed to Puducherry University, ensuring the institution remains responsive to the needs of its community.
- The establishment of Student Council Cells and IIC Cells promotes entrepreneurship among students, providing a platform for exploring and nurturing innovative ideas.
- Industrial visits are organized across all departments, offering students firsthand exposure to real-world applications and professional work environments, thereby bridging the gap between academia and industry.
- Faculty members actively engage in professional development activities such as completing NPTEL/SWAYAM courses, participating in ATAL Faculty Development Programs (FDPs), and attending Short Term Training Programs (STTPs), enhancing their pedagogical and research competencies.





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- Assigning faculty mentors to competition groups facilitates students' participation in various events and competitions, resulting in increased engagement and notable achievements.
- Training initiatives, including technical sessions conducted by MOU companies and the ICT Academy, as well as soft skills training, are systematically incorporated from the first year onwards, ensuring holistic skill development among students.
- All actions undertaken are meticulously documented, and comprehensive analysis reports, along with action taken reports, are made publicly available on the institution's website at the end of each academic year, promoting transparency and accountability.

Verified by	Approved by
 (2021/2022) IQAC Coordinator	 PRINCIPAL ACHARIYA COLLEGE OF ENGINEERING TECHNOLOGY Achariyapuram, Villianur Puducherry. Principal




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