



**ACHARIYA COLLEGE OF ENGINEERING TECHNOLOGY**  
(Approved by AICTE & Affiliated to Pondicherry University)  
Achariyapuram, Villianur, Puducherry - 605110  
Phone: 0413 - 2660154



### Circular

ACET/2024-2025/ARC/01

This is for your kind information that the Anti-Ragging Committee Meeting is to be held in the principal chamber by 12.30pm on 7.8.24

*h/s 7/8/24*  
PRINCIPAL

To

1. IQAC
2. Office file
3. Members
4. Notice Board

**ANTI RAGGING POLICY AICTE/UGC REGULATIONS AS PER THE  
DIRECTIVE OF THE SUPREME COURT**

**WARNING**  
Ragging is a CRIME



**RAGGING**

**Clause 3: What constitutes Ragging:**

**Ragging constitutes one or more of the following acts:**

- a) any conduct by a student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b) indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student;
- g) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts; gestures, causing bodily harm or any other danger to health or person;
- h) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by student(s) over any fresher or any other student.

**Clause 7 : Action to be taken by the Head of the Institution:**

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of the Institution shall immediately determine if

a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty-four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following namely:

- i) Abetment to ragging;
- ii) Criminal conspiracy to rag;
- iii) Unlawful assembly and rioting while ragging;
- iv) Public nuisance created during ragging;
- v) Violation of decency and morals through ragging;
- vi) Injury to body, causing hurt or grievous hurt;
- vii) Wrongful restraint;
- viii) Wrongful confinement;
- ix) Use of Criminal Force;
- x) Assault as well as sexual offences or unnatural offences;
- xi) Extortion;
- xii) Criminal trespass;
- xiii) Offences against property;
- xiv) Criminal intimidation;
- xv) Attempt to commit any or all of the above-mentioned offences against the victim(s);
- xvi) Threat to commit any or all of the above-mentioned offences against the victim (s);
- xvii) Physical or Psychological humiliation;
- xviii) All other offences following from the definition of "Ragging";

provided that the Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal Officer of the affiliating University, to which the Institution is an affiliated Institution.

**Clause 9: (Sub Clause 9.1)**

**Administrative Action in the Event of Ragging:**

The Institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

- (a) The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti- Ragging Squad.
- (b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty one or more of the following punishments, namely:
- *Suspension from attending classes and academic privileges;*
  - *Withholding/withdrawing scholarship/fellowship and other benefits;*
  - *Debarring from appearing in any test/examination or other evaluation process;*
  - *Withholding results;*
  - *Debarring from representing the Institution in any regional, national or international meet, tournament, youth festival etc.;*
  - *Suspension/expulsion from the hostel;*
  - *Cancellation of admission;*
  - *Rustication from the Institution for a period ranging from one to four semesters;*
  - *Expulsion from the Institution and consequent debarring from admission to any other institution for a specified period;*

provided that where the persons committing or abetting the act of ragging are not identified, the Institution shall resort to collective punishment.

- (c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
- I) In case of an order of an Institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
  - II) In case of an order of a University to its Chancellor.

### 1. Aim

To root out ragging in all its forms from the Institute by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

### 2. Terms of Reference

- (a) Supreme Court Orders
- (b) UP Govt order dated 26 March 2009
- (c) UGC Regulations and Guidelines

### 3. Prohibition of Ragging

- (a) Ragging within the College Campus including its Departments and Hostels is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings or any place where the students are staying.
- (c) No person including students / staff / faculty shall participate or abet or propagate ragging in any form whatsoever.

### 4. Punishments

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent. It may include: -

- (a) Cancellation of admission, suspension, rustication or expulsion from the Institute/ Hostel.
- (b) FIR with the police and arrest.
- (c) More severe punishment where justified, such as, fine / imprisonment etc.
- (d) Collective punishment may be imposed where involved persons are not identified.

## **5. Measures for Curbing Ragging**

### **(A) Before Admission**

- (i) The Advertisement for Admissions will clearly mention: -  
"Ragging is totally banned in the Institute and anyone found guilty of ragging and/orabetting ragging will be appropriately punished."
- (ii) Admission Prospectus & Admission letters will also have full text of Anti-Ragging Regu-lations.
- (iii) Application Form and especially the Registration Form at the time of registration for a Semester will require two Affidavits on Rs.10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Drafts of the Affidavits are given at the Institute website.
- (iv) A student will not be admitted/registered until the Affidavits mentioned in para 5(A) are submitted.
- (v) Students allotted Hostel accommodation are required to submit two copies of details of parents and local guardian along with their photographs in the prescribed format. Students will not be registered and assigned hostel seat until the above documents are submitted at the time of registration for the Hostel.
- (vi) Create awareness through wide spread publicity - posters, leaflets etc. among the students, parents and guardians before start of the academic session. The posters and banners etc will be displayed at-least 10 days before the start of the semester in all prominent places including Hostels, Cafeterias and common activity areas and entry points.

### **(B) After Admission**

#### **(a) Special advice to Freshers**

- (a) Freshers should not hesitate or feel shy of reporting any incident of ragging either as a victim or as a witness.
- (b) Freshers should move in groups. They may resist individually or collectively any attempt by seniors towards bullying or ragging and also immediately report to any of the authority whose contact numbers are available in this manual.
- (c) The important contact numbers should be entered and saved in their respective mobile phones.

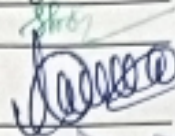
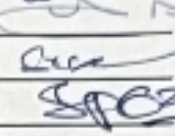
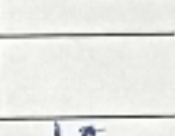
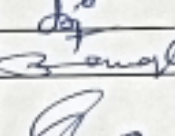
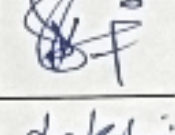
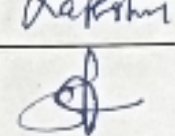
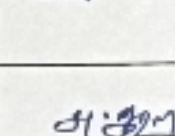
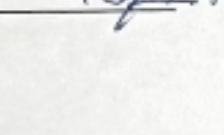


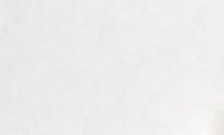
(b) Anti-Ragging Complaint Boxes

Anti-Ragging Complaint Boxes have been placed in selected areas in the Institution and the Hostels for students who may drop in their complaints on any incident of ragging which has not otherwise been reported, for immediate necessary action.

(c) Important Emergency Contact Nos.

- 1) 9442277107
- 2) 9442255826
- 3) 8870175284

(d) Anti-Ragging Committee

S.No.	Name	Designation	Contact No.	Signature
1	Dr.S.GURULINGAM	PRINCIPAL	9442277107	
2	Dr.KANNAKI@VASANTHA AZHAGU	PROFESSOR & HOD/CSE	9442033189	
3	Mr.F.D.ANFINSTON	HOD/ECE	9488481234	
4	Dr.E.KUMARESAN	PED/ACET	9791965297	
4	Mr.JAYAPRAKASH	<sup>sub</sup> INSPECTOR	9500259999	
5	Mr.ARULPERUM JOTHI	VAO		
6	Mr.R.LATCHOUMINARAYAN AN	LAWYER		
7	Mr.SRINIVASAN	SUPREME TV	9624328965	
8	Mr.RANGANATHAN	LAB ASSISTANT	9751293067	
9	Mrs.V.BHUVANESHWARI	HOSTEL WARDEN (GIRLS) COLLEGE INCHARGE	897344343 B	
10	MrS.LAKSHMI	HOSTEL WARDEN (GIRLS)	7598836009	
11	Mr.RAJENDIRAPRASADH	HOSTEL WARDEN (BOYS) COLLEGE INCHARGE	9442277107	
12	Mr.RAJA	HOSTEL WARDEN (BOYS)	8870175284	

- (i) This Committee will be fully responsible to ensure that no incident of ragging takes place and will also monitor that the instructions are followed scrupulously.
- (ii) The Committee will also maintain vigil and ensure that the Anti-Ragging Squads carry out their functions properly.

**(e) Anti-Ragging Squad**

List of members of Anti-Ragging Squad and their Telephone numbers are given below:

S.No	Name	Designation	Signature	Mobile No.
1	Dr. Anand	HOD/MECH		
2	Dr. G. Anand	HOD/MECH		6383032498
3	Ms. Shyamalaxmi	HOD/SEH		9790437430
4	Ms. Rajalakshmi	HOD/AIEDS		9291602209
5	Ms. Paulvin	ADPR ACET		8467025240
6	Mr. Anandkumar	HOD/EEE		9942864828
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On the report of Anti-ragging Squad(s) or any other person who witnesses the incident of ragging or on the complaint of any fresher student, immediate action will be taken by the Apex Monitoring Body which in turn will decide appropriate punishment from the list of punishments in the Regulations.

**The Anti Ragging Squads will also be formed at the Department level and for hostels separately.**

#### **6. Instructions specific to Hostels**

- (a) The hostels for the fresher students will be in separate hostel blocks and entry into the fresher's hostel will be manned by security staff round the clock.
- (b) No one, particularly the senior students, will be permitted to enter the fresher's hostel at any time. Similarly, fresher students will not be permitted to visit hostels of senior students.

The responsibility for ensuring the above instructions will be of the security guard/guards/ Hostel staff on duty in the freshers' hostels. Responsible security guards will be detailed by the Security officer / supervisor.

- (c) All fresher students will report back in their respective hostel rooms latest by 09:30 PM.
- (d) All senior hostel students will be in their respective hostels latest by 10:00 PM.
- (e) Proper attendance of hostel students both freshers & seniors will be taken at 9:30 PM and 10:00 PM respectively, every day by the respective Wardens and the attendance report will be submitted to the Anti-Ragging Control Room and the Chief Warden on the next working day.
- (f) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations/ instructions.
- (g) The Day Scholars will not be permitted in the hostels unless specifically allowed for valid reasons by the Chief Warden. The Day scholars are also not permitted inside the campus after 8 PM. Any violation may attract heavy penalty / disciplinary action.

### 7. Proctorial Board

The Proctorial Board will consist of faculty members to ensure proper order and discipline in the campus. The members of the Proctorial Board are as under:

S.No	Name	Designation/Department	Signature	Contact No.
1	Ms. Chitra	AP/ADG, DS	V. Chitra	9787415780
2	Ms. Amatha	AP/CIVIL	P. Amatha	9944207038
3	Ms. Bhuvaneshwari	AP/CE	B. Bhuvaneshwari	8973AA3288
4	Mr. Sudhakar	AP/ECE	N. Sudhakar	9840911792
5	Mr. Dhaneshkaj	AP/EEE	P. Dhaneshkaj	9976629998
6	Mr. Sathiyasellan	AP/SE, H	F. Sathiyasellan	9265067879
7	Mr. Sivanandhan	AP/mech	K. Sivanandhan	9751083984
8	Mr. Paul Ven	ADPE/ACET	P. Paul Ven	8667025240
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## 8. Action Procedure

- (a) Any incident of ragging noticed by Anti Ragging Squad(s) or a Patrol Party or by any Faculty member, Staff or Student will be promptly reported to Anti Ragging Committee which will work round the clock.
- (b) The Anti Ragging Committee will in-turn report the matter to the Apex Monitoring Body immediately.
- (c) Depending upon the gravity of the matter and the urgency involved, the Apex Monitoring Body may take immediate action in the matter which may include:
  1. Sending reinforcement or any medical help, if required.
  2. Suspension from attending classes.
  3. Debarring from appearing in any test/examination or other evaluation process.
  4. Withholding results.
  5. Withholding/withdrawing scholarship/fellowship and other benefits.
  6. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  7. Suspension/expulsion from the hostel/Institute.
  8. Cancellation of Admission.
  9. Rustication from the Institution for a period ranging from 1 to 4 semesters.
  10. Expulsion from the Institution and consequent debarring from admission to any other Institution.
  11. The Anti Ragging Committee will examine the matter which has been reported to it and recommend appropriate penalty/punishment against the delinquent student(s) for decision of the Apex Monitoring Body. **The decision of the Apex Monitoring Body in all matters of ragging will be final** (Wherever required the Apex Monitoring Body may report the matter to Civil Police or the Distt. Administration or lodge an FIR etc).

In appropriate cases where it is not expedient to wait for the report/recommendation of the Anti Ragging Committee, the Apex Monitoring Body, will be competent to award any punishment to the delinquent student(s).

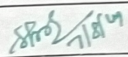
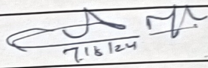
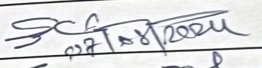
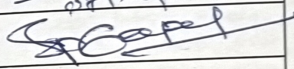
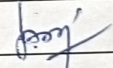
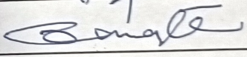
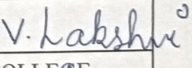
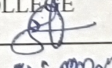
**Minutes of Anti-Ragging Committee Meeting held on 07.08.2024 at 11.30  
p.m. in our College Campus  
Academic year (2024-2025)**

The following points were discussed during the meeting held on above mentioned date and time

1. Principal states that our campus is Ragging Free Campus and a formal meeting was conducted to discuss about the awareness to be raised among the students on the Anti Ragging Rules and Regulations.
2. The committee has described the various measures taken to prevent ragging in the campus.
3. It was decided that as per the UGC norms, student members are nominated in the committee as student have a close watch on fellow students and also will publicize the measures that have been taken in the college to eradicate the menace of ragging.
4. No such matter related to ragging was received.
5. The squad members were requested to form a group of two or three for patrolling at different timings.
6. The members of the meeting were apprised of the follow up of the resolution of the committee.
7. A Request for using our students to assist in traffic controlling was made by the principal to the Sub Inspector – Mr. JayaPrakash.
8. The meeting ended with the convener proposing the vote of thanks.

7/8/24

## Anti-Ragging Committee

S.No.	Name	Designation
1	Dr.S.GURULINGAM	PRINCIPAL 
2	Dr.KANNAKI@VASANTHA AZHAGU	PROFESSOR & HOD/CSE
3	Mr.F.D.ANFINSTON	HOD/ECE 
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